



Republic of the Philippines
Department of Education

Region III
SCHOOLS DIVISION OFFICE OF OLONGAPO CITY

OFFICE MEMORANDUM

No. 090, s. 2023

To: Assistant Schools Division Superintendent
Division Chiefs and Section Heads
All Others Concerned

From: **IMELDA P. MACASPAC, PhD**
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

Subject: **ONLINE/ DIGITAL NOMINATION AND EVALUATION PROCESS OF THE SEARCH FOR BEST EMPLOYEE OF THE MONTH**

Date: September 4, 2023

1. This office announces the Online/ Digital Nomination and Evaluation Process of the Search for Best Employee of the Month starting September 2023 for August 2023 nominees and onwards.
2. The link will be accepting nominations of the Best Employee from the first day until the 10th of the month for the previous month and is open to all employees of the Schools Division Office. Nominator must use a valid *deped email* and that will be the committee's verification of the identity of the nominator and no signature is needed for uploading.
3. The nomination can be accessed through the link and QR Code below:

<https://bit.ly/SDOOC-NominationForm>



4. For the information and guidance of everybody.

ELJ/SDOOC-SGOD-YF



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"SDO Olongapo City: Towards a Culture of Excellence"

